

HAMPSTEAD PLANNING & ZONING COMMISSION
MINUTES
October 23, 2019

The Hampstead Planning & Zoning Commission met on Wednesday, October 23, 2019. Commission Chair Sharon Callahan called the meeting to order at 7:00 p.m. The following Commission members were present: Kevin Malinowski, Deborah Painter and Jim Roark. Staff members present were: Tammi Ledley, Zoning Administrator and David Snyder, Chief, Hampstead Police Department. Price Wagoner, the Carroll County Department of Planning liaison to Hampstead was also present.

Guests present: Tim Eckels, Carol Gorsuch and Colton Kief.

Minutes Approval

Commission Member Deborah Painter made **a motion to approve the September 25, 2019 meeting minutes as presented.** Commission Member Kevin Malinowski seconded the motion. The motion passed with four votes for, no votes against and no abstentions.

Business:

Zoning Administrator Tammi Ledley gave a report to the Commission on the Main Street Revitalization project, stating that Town staff attended the twenty sixth monthly partnering meeting on September 19th, 2019. The Main Street Project is the revitalization of 1.63 miles of State Highway Route 30 from railroad track to railroad track. This portion of the Route 30 roadway will be transferred to the Town after the project is completed. Approximately 2.37 miles of Route 30 is within the Town limits. SHA asked if the Town would accept the transfer of the 2.37 miles. An agreement was reached that we would accept the transfer of the additional roadway from the southernmost Hampstead municipal corporate limits (.18 mile south of North Woods Trail) to the northernmost Hampstead municipal corporate limits (.08 mile north of Farm Woods Lane) if SHA made improvements to the roadway. It was agreed that SHA would repair or replace the stormwater infrastructure, headwalls, erosion issues, and landscaping. SHA also agreed to re-surface the road in these areas and add curbs where necessary. This extra work was added to our Main Street Project. The southern .18 has been completed except for the paving. C.J. Miller plans to begin the additional work north of railroad tracks this month. Stormwater infrastructure work is completed as part of the original Main Street project. The landscaping crew finished the plantings in Sections 1 and 2. C.J. Miller is constructing the permanent road from Shiloh to North Woods Trail if the weather stays above 40 degrees. Crews will continue to work on Saturdays when needed. Cluster boxes are being installed in section 2 where the residents currently have post office boxes because they do not have mail delivery. The plan is to have all the cluster boxes in this section installed before the post office relocates to the Roberts Field Shopping Center. The post office has rescheduled their move to October 27th.

Mr. Wagoner gave a report to the Commission, stating the County Commissioners will have a discussion on Thursday October 31st on the commercial industrial and employment campus portions of the County's zoning update, then at the following meeting there will be a final decision on that portion. Then the preliminary stage of researching the agricultural and conservation land will begin. He further reported that the Bicycle and Pedestrian Master Plan's next step is the resolution being signed, and then possibly seeing if the municipalities want to adopt the resolution as well. The Hazard Mitigation Plan was discussed during a meeting with the Town last week, and the process will be ongoing and it will most likely be the end of next year when it is finalized.

Other Business:

No other business.

Public Comment:

None.

Commission Member Jim Roark made **a motion to adjourn**. Mrs. Painter seconded the motion. The motion passed with four votes for, no votes against and no abstentions.

ATTEST

CHAIR